

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

May 7, 2014

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde and Commissioner Earl Fisher. Commissioner Heimuller was not present.

Commissioner Hyde called the meeting to order.

**CONTINUITY OF OPERATIONS IN FINANCE DEPARTMENT:**

Jennifer Cuellar was present to discuss departmental duties in the Finance Department. Given the retirement at the end of the fiscal year of the new position developed and placed in the Finance Department, Jennifer presented the Board with an initial proposal of options in addressing the varied duties of that position, i.e. management of surplus and county owned property, oil & gas, public events and other various duties. The Board felt it best to discuss this when all three Commissioners were present, so this matter was held over one week.

With regards to the other half of this position - the CCDA operations, Jennifer suggested an option for contracting with someone with knowledge in this field on a project basis for both the CCDA needs as well as for the SIP. The staffing of this position could be either a part time hire or under a contract to manage both. No decisions were made at this time.

**IGA WITH CITY OF PORTLAND AND REGIONAL PARTNER AGENCIES:**

Sarah Hanson met with the Board on behalf of Sheriff Dickerson to discuss the Master Intergovernmental Agreement for the User Board of the Regional Justice Information System (RegJin). This Agreement will allow the Sheriff to participate in a shared

common database in order to cooperatively prevent criminal activity, track resource utilization, facilitate rapid and efficient communications, and solve criminal activity through shared system functionality. Sarah went through the basic provisions of the Agreement. With that, *Commissioner Fisher moved and Commissioner Hyde seconded a motion to approve the Master Intergovernmental Agreement for the User Board of the Regional Justice Information System (RegJIN) No. 30003644. The motion passed unanimously.*

**JAIL OPERATIONS:**

Discussion was held on how to handle various issues regarding the Jail should the levy fail. It was determined that, if that happens, the Board will hold a meeting with the stakeholders to discuss the next steps. No action taken at this time.

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**PROPOSED ROAD VACATION - BRAD WEIGANDT:**

Cynthia Zemaitis and Robin McIntyre were present to discuss the petition to vacate a portion of Jackson Way in the Columbia Hills subdivision filed by Brad Weigandt. All abutting property owners have consented to the vacation, no objections have been received, and this is now ready for Board approval. The Board indicated they had no problem with this and to place the order on the next consent agenda for approval.

*The Board recessed the meeting at 3:30 p.m. to allow the Board to attend a tour of the PGE plant at Port Westward on Friday, May 9, 2014 at 11:00 a.m.*

There was not Executive Sessions held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 7<sup>th</sup> day of May, 2014.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_

\_\_\_\_\_

Anthony

Hyde, Chair

By: Not Present

Henry Heimuller,

\_\_\_\_\_  
Commissioner

By: \_\_\_\_\_

Earl Fisher, Commissioner

By: \_\_\_\_\_

Jan Greenhalgh

Board Office Administrator